**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**Agenda for the Health Research Authority Board Meeting, to be held on Wednesday 29 October 2014 from 1.00pm – 2.30pm via videoconference between HRA 1, Skipton House and the Manchester HRA Centre**

**Part 1 – Public session**

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| **Item** | **Item details** | **Time****(mins)** | **Attachment** |
|  | **Apologies**Tom Smith | 5 | Verbal |
|  | **Conflicts of interest** | Verbal |
|  | **Minutes of last meeting** | **A** |
|  | **Matters arising** | Verbal |
|  | **Update from Chair** | 5 | Verbal |
|  | **Update from Chief Executive** | 5 | Verbal |
|  | **Key Performance Indicator report Quarter 2 2014/15** | 20 | **B** |
|  | **HRA Estates Strategy** | 20 | **C** |
|  | **Finance Report September 2014** | 10 | **D** |
|  | **National Information Board Strategy** | 10 | Verbal |
| *Items to note* |
|  | **Out of session items to note*** The Finance report for August 2014, referenced during the last meeting, was circulated to the Board for information.
* A letter from Una O’Brien CB, Permanent Secretary at the Department of Health, regarding pre-election contacts – terms of engagement, was circulated to the Board for information.
* The ‘Seeking informed consent for simple and efficient trials in the NHS’ proposal was circulated to the Board for information and final comment.
 | 5 | Verbal |
|  | **Any other business** | 10 | Verbal |
|  | **Questions from the public** | 5 | Verbal |
|  | **Date of next meeting**26/11/2014 |  |  |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |  |  |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.