**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**Agenda for the Health Research Authority Board Meeting, to be held on Wednesday 24 September 2014 from 1.30pm – 4.00pm in HRA 1, Skipton House**

**Part 1 – Public session**

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| **Item** | **Item details** | **Time****(mins)** | **Attachment** |
|  | **Apologies** | 5 | Verbal |
|  | **Conflicts of interest** | Verbal |
|  | **Minutes of last meeting** | **A** |
|  | **Matters arising** | Verbal |
|  | **Update from Chair** | 5 | Verbal |
|  | **Update from Chief Executive** | 5 | Verbal |
|  | **Key Performance Indicator report Quarter 1 2014/15** | 20 | **B** |
|  | *Item withdrawn* | - | **-** |
|  | **Risk Register** | 20 | **D** |
|  | **Finance Report July 2014** | 10 | **E** |
|  | **Annual Report Summary for RECs in England (April 2013 – March 2014)** | 15 | **F** |
| *Items to note* |
|  | **Quality Assurance Update** | 15 | **G** |
|  | **Appointing Authority Update** | **H** |
|  | **Protocol for public parliamentary accountability** | **I** |
|  | **Payments over 100K** *– none to note (31/08/2014)* | Verbal |
|  | **Out of session items to note*** The Board provided comment on the HRA’s response to the Health and Social Care Information Centre (HSCIC) code of practice on confidential information which has subsequently been published: <http://www.hra.nhs.uk/news/2014/08/19/hra-response-health-social-care-information-centre-hscic-code-practice-confidential-information/>
* The Board provided comment on the HRA’s response to the Department of Health (DH) ‘Protecting Health and Care Information: A consultation on proposals to introduce new Regulations’ consultation which has subsequently been published: <http://www.hra.nhs.uk/news/2014/08/18/hra-response-protecting-health-care-information/>
* The Board provided comment on the ‘Seeking informed consent for simple and efficient trials in the NHS’ consultation guidance document and response form.
* The Board noted DH guidance with regard to annual party conferences
* The Board noted DH guidance with regard to the Scottish Referendum: Guidance for UK Government civil servants on their role and conduct
 | 5 | Verbal |
|  | **Any other business** | 10 | Verbal |
|  | **Questions from the public** | 5 | Verbal |
|  | **Date of next meeting**29 October 2014 |  |  |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |  |  |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.