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| **Agenda item:** | **16** |
| **Attachment:** | **J** |

**HRA BOARD COVER SHEET**

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| **Date of Meeting:** | 22/07/2015 |

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| **Title of Paper:** | Summary of Freedom of Information requests 2014/15 |
| **Purpose of Paper:** | To provide the Board with an overview of Freedom of Information requests received during the period 01 April 2014 – 31 March 2015.  |
| **Reason for Submission:** | For information. |
| **Details:** | Please see the FOI register 2014/15 and comparison between 2013/14 and 2014/15 below.If you would like further information regarding a particular FOI request please contact the Board Secretary and CE Business Manager prior to the meeting. |
| **Time required for item:** | **10** |

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| **Recommendation / Proposed Actions:** | **To Approve** |  |
| **To Note** | **x** |
| **For Discussion** |  |
| **Comments** |  |

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| **Name:** | Stephen Tebbutt |
| **Job Title:** | HRA Board Secretary and Chief Executive Business Manager |
| **Date:** | 17/06/2015 |

**Comparison between 2013/14 & 2014/15 and future trends**

* An increase has been seen between 2013/14 and 2014/15 with 42 requests received last year and 59 received this year. This trend looks set to increase for this coming year with 21 requests received so far (April to mid-June 2015).

* For both years the number of FOIs received pertaining to ‘RECs’ was the greatest (22 for 2013/14 and 29 for 2014/15).
* Requests with regard to ‘Corporate’ (relating to contracts (not IT), staff, organisational structure etc.) were next highest (9 for 2013/14 and 11 for 2014/15).
* For both years ‘Other’ (generally information not held by the HRA) received a number of requests (4 for 2013/14 and 6 for 2014/15).

For the year so far, the ‘REC’ requests continue to be high at just under a third of the 21 requests received however requests pertaining to ‘IT’ have vastly increased with just under half of the 21 requests received relating to IT.