**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**Part 1 – Public session**

**Agenda for the Health Research Authority Board Meeting, to be held on Wednesday 22 July 2015 from 1.00pm – 4.00pm at HRA 1, Skipton House**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Item details** | **Time**  **(mins)** | **Attachment** |
|  | **Apologies**  Allison Jeynes-Ellis | 10 | Verbal |
|  | **Conflicts of interest** | Verbal |
|  | **Minutes of last meeting** | **A** |
|  | **Matters arising** | Verbal |
|  | **Update from Chair** | 5 | Verbal |
|  | **Update from Chief Executive** | 5 | Verbal |
|  | **Update from the National Research Ethics Advisors’ Panel** | 25 | **B** |
|  | **HRA Annual Report and Accounts 2014/15** | 5 | **C** |
|  | **HRA Year in Review 2014/15**   * To be tabled at meeting | 10 | To follow |
|  | **HRA Code of Conduct** | 10 | **D** |
|  | **Freedom to Speak up – Francis report on ‘whistle blowing’ – HRA response** | 15 | **E** |
|  | **Finance Report**   * June 2015 | 15 | **F** |
| *Items for information* | | | |
|  | **Quality Assurance update** | 10 | **G** |
|  | **HRA Audit and Risk Committee Annual Report 2014/15** | 10 | **H** |
|  | **HRA Audit and Risk Committee Meeting Minutes 21/04/2015** | 5 | **I** |
|  | **Summary of Freedom of Information requests received by HRA 2014/15** | 10 | **J** |
|  | **Summary of Complaints received by HRA 2014/15** | 10 | **K** |
|  | **Summary of Appeals against REC opinion received by HRA 2014/15** | 10 | **L** |
|  | **Any other business**  *(Any AOB items should be notified to the Board Secretary no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | 5 | Verbal |
|  | **Questions from the public** | 5 |  |
|  | **Date of next meeting**  16 September 2015 |  |  |
|  | **Resolution to exclude members of the public**  *Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |  |  |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.