**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**AGENDA**

**PART 1 – PUBLIC SESSION**

|  |  |
| --- | --- |
| **Date:** | **Wednesday 17th February 2016** |
| **Time:** | **1.00pm – 4.00pm** |
| **Venue:** | **Bristol HRA Centre, Level 3, Block B, Whitefriars, Lewins Mead, Bristol BS1 2NT / Via videoconference to other HRA centre** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Item details** | **Time****(mins)** | **Attachment** | **Page no** |
|  | **Apologies**Deirdre Kelly | 10 | Verbal | - |
|  | **Conflicts of interest** | Verbal | - |
|  | **Minutes of last meeting** | **A** |  |
|  | **Matters arising***Including:** *HRA Approval Critical Path*
 | **B** |  |
|  | **Update from Chair** | 5 | Verbal | - |
|  | **Update from Chief Executive** | 5 | To be tabled | - |
|  | **HRA Key Performance Indicators Quarter 3 2015/16** | 20 | **C** |  |
|  | **HRA Corporate Risk Register Quarter 3 2015/16** | 20 | **D** |  |
|  | **HRA Corporate Risk Policy and Procedure** | 10 | **E** |  |
|  | **HRA Business Plan 2016/17 (Draft)***Including:** ***Portfolio Planning***
 | 30 | **F****G** |  |
|  | **Stakeholder Engagement and Communications Strategy** | 25 | **H** |  |
|  | **Finance Report – December 2015** | 10 | **I** |  |
| ***Items for discussion*** |  |
|  | **Report of Evaluation of the Radiation Technical Assurance pilot undertaken in collaboration with Cancer Research UK and the UK Experimental Cancer Medicine Centres** | 15 | **J** |  |
| ***Items for information*** |  |
|  | **Protocol Templates and accompanying guidance** | 10 | **K** |  |
|  | **NHS Pension Scheme – Employers Charter** | 5 | **L** |  |
|  | **Any other business***(Any AOB items should be notified to the Board Secretary no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | 5 | Verbal | - |
|  | **Questions from the public** |  |  | - |
|  | **Date of next meeting**13th April 2016, London HRA Centre |  |  | - |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |  |  | - |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.