

## HRA Board Meeting Agenda (Part 1 – Public Session)

<b>Date:</b>	21 September 2022	
<b>Time:</b>	1.00pm – 2.455pm	
<b>Present:</b>	Richard Cooper (RC)	Non-Executive Director
	Professor Andrew George (AG)	Non-Executive Director
	Dr Nicole Mather (NM)	Non-Executive Director
	Dr Janet Messer (JM)	Director of Approvals Service
	Neelam Patel (NP)	Non-Executive Director
	Becky Purvis (BP)	Interim Director Policy & Partnerships
	Professor Sir Terence Stephenson (TS)	Chair
	Julie Waters (JW)	Interim Chief Transformation Digital Officer
	Professor Matt Westmore (MW)	Chief Executive
	Karen Williams (KW)	Deputy Chief Executive & Director of Finance
<b>In attendance:</b>	Paul Mills (PM)	Confidentiality Advice Service Manager
	Katie Marriner (KM)	Deputy Director of Finance
	Stephen Tebbutt (ST)	Company Secretary
	Hilary Tulloch (HT)	PA to Chair & Chief Executive(minutes)
	Katherine Guerin (KG)	Deputy Director Organisational Development
	Jonathan Fennelly-Barnwell (JFB)	Deputy Director Approvals Service
<b>Staff forum representative:</b>	Deanna Herron (DH)	Approvals Specialist
<b>Community Insight Group representative:</b>	None	
<b>Apologies:</b>		
<b>Venue:</b>	Wandle 40/41, 2 Redman Place & MS Teams	

No.	Agenda item	Presenter	Time	Papers
1	<b>Welcome, housekeeping and apologies</b>	TS	0 mins	N/A
2	<b>Conflict of interests</b>	TS	0 mins	N/A
3	<b>Review of minutes from previous meeting</b>	TS	5 mins	3A Minutes
4	<b>Matters arising</b>	TS	5 mins	Verbal
5	<b>Update from Chair</b>	TS	5 mins	Verbal
6	<b>Update from Chief Executive</b>	MW	5 mins	6A CEO update
7	<b>Performance Report</b>	KW	20 mins	7A Performance report

No.	Agenda item	Presenter	Time	Papers
	Including: <ul style="list-style-type: none"> <li>- Finance report</li> <li>- Quarter 1 Strategic Risk Register</li> </ul>			7B Finance report 7C Strategic Risk Register
8	<b>Portfolio Dashboard and Plan</b> Including: <ul style="list-style-type: none"> <li>- Research Systems Programme update</li> </ul>	MW	10 mins	8A Portfolio dashboard and plan
9	<b>Doing things differently to deliver our include ambitions</b>	BP	15 mins	9A Board paper on Include
10	<b>Communications, Engagement and Involvement Update</b>	BP	10 mins	10A Update 10B Key messages
11	<b>Confidentiality Advisory Group Annual Report 2021/22</b>	Paul Mills	10 mins	11A CAG Annual Report
12	<b>Summary of 11 August 2022 Audit &amp; Risk Committee for information</b>	RC	5 mins	12A ARC meeting summary 2022.08.11
13	<b>Update from Staff Forum</b>	Deanna Herron	5 mins	13A Staff forum update
14	<b>Update from Community Insight Group</b>	N/A	0 mins	N/A No update this meeting
15	<b>Out of session items / items for Board interest to note</b> <ul style="list-style-type: none"> <li>- Email circulated on 8 September regarding the HRA's corporate response following the demise of Her Majesty Queen Elizabeth II</li> </ul>	TS	0 mins	Verbal
16	<b>Any other business</b> <i>(Any AOB items should be notified to the Head of Corporate Governance &amp; Risk no later than 24 hours prior to the Board meeting barring exceptional circumstances)</i>	TS	5 mins	Verbal
17	<b>Questions from members of the public</b> <i>(Any questions regarding matters not covered on the agenda should be notified to the Head of Corporate Governance &amp; Risk 24 hours prior to the meeting)</i>	TS	5 mins	N/A

**Date of next meeting:**

16 November 2022, 2 Redman Place, London

**Resolution to exclude members of the public**

*Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business*