# HRA Board Meeting Agenda (Part 1 – Public Session)

|  |  |  |
| --- | --- | --- |
| Date: | 18 May 2022 |  |
| Time: | 12.30pm – 2.10pm |  |
|  | Richard Cooper (RC) | Non-Executive Director  |
|  | Jonathan Fennelly-Barnwell (JFB) | Deputy Director Approvals Service |
|  | Professor Andrew George (AG) | Non-Executive Director |
|  | Penelope Gregory (PG) | PA to Deputy Chief Executive & Board Support Officer (minutes) |
|  | Katherine Guerin (KG) | Deputy Director Organisational Development  |
|  | Dr Nicole Mather (NM) | Non-Executive Director |
|  | Neelam Patel (NP) | Non-Executive Director |
|  | Becky Purvis (BP) | Deputy Director Policy & Partnerships |
|  | Professor Sir Terence Stephenson (TS) | Chair  |
|  | Ian Robinson (IR) | Chief Digital Transformation officer |
|  | Juliet Tizzard (JT) | Director of Policy & Partnerships |
|  | Stephen Tebbutt (ST) | Head of Corporate Governance & Risk |
|  | Katie Marriner (KM) | Deputy Director of Finance  |
|  | Julie Waters (JW) | Associate Director, Portfolio Management  |
|  | Professor Matt Westmore (MW) | Chief Executive |
|  | Karen Williams (KW) | Deputy Chief Executive & Director of Finance |
| Staff forum representative: | Pam Micallef (PM) | Mainline Support and Administrative Officer  |
| In attendance: | Charlotte Allen  | Quality & Performance Manager |
| Observers: | Eve Hart  | Head of Communications  |
|  | Christine Holmes  | DHSC |
|  | Barbara Molonyoates  | Public Involvement Manager |
|  | Naho Yamazaki  | Head of Policy & Engagement  |
| Apologies: | Dr Janet Messer (JM) | Director of Approvals Service |
| Venue: | Redman Place |  |

| No. | Agenda item | Presenter | Time | Papers |
| --- | --- | --- | --- | --- |
|  | Welcome, housekeeping and apologies | TS | 0 mins | N/A |
|  | Conflict of interests | TS | 0 mins | N/A |
|  | Review of minutes from previous meeting | TS | 5 mins | 3A Minutes  |
|  | Matters arising | TS | 0 mins | Verbal |
|  | Update from Chair | TS | 5 mins | Verbal |
|  | **Update from Chief Executive** | MW | 5 mins | 6A |
|  | **HRA Strategic Plan 2022-25** | MW | 15 mins | 7A-B |
|  | **HRA Business Plan 2022/23** | KW | 10 mins | 8A |
|  | **HRA Performance Report**Including:* Finance report
 | KW | 10 mins | 9A-B |
|  | **Risk Appetite** | ST | 10 mins | 10A |
|  | **Strategic Risk Register** | ST | 5 mins | 11A |
|  | **Research Ethics Committee Annual Report 2021/22** | Charlotte Allen | 10 mins | 12A |
|  | **Communications Engagement & Involvement Update**  | JT | 5 mins | 13A-B |
|  | **Goldacre Review & implications for the HRA** | MW | 10 mins | 14A |
|  | **Out of session items / items for Board interest to note:*** Notification of NIHR name change 6/4/2022
 | TS  | 0 mins | Verbal |
|  | **Feedback from Staff Forum** | Pam Micallef  | 5 mins | Verbal |
|  | **Out of session items / items for Board interest to note:*** Notification of NIHR name change 6/4/2022
 | TS | 0 mins | Verbal |
|  | Any other business *(Any AOB items should be notified to the Head of Corporate Governance & Risk no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | TS | 5 mins | Verbal |
|  | Questions from members of the public *(Any questions should be notified to the Head of Corporate Governance & Risk 24 hours prior to the meeting)* | TS |  | N/A |
|  | Date of next meeting:20 July 2022, Venue tbc  |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |