

## HRA Board Meeting Agenda (Part 1 – Public Session)

<b>Date:</b>	19 May 2021
<b>Time:</b>	12.45pm – 2.10pm
<b>Venue:</b>	Via Teams

No.	Agenda item	Presenter	Time	Papers
1	<b>Welcome, housekeeping and apologies</b>	TS	10 mins	N/A
2	<b>Conflict of interests</b>	TS		N/A
3	<b>Review of minutes from previous meeting</b>	TS		3A Minutes
4	<b>Matters arising</b>	TS		Verbal
5	<b>Update from Chair</b>	TS		Verbal
6	<b>Update from Chief Executive</b>	MW	5 mins	6A Chief Executive update
7	<b>Finance report – March 2021</b>	KW	10 mins	7A March 2021 finance report
8	<b>Business Plan 2021/22</b>	MW/KW	15 mins	8A Business Plan 2021/22
9	<b>Transformation programme</b> <ul style="list-style-type: none"> <li>- Review of achievements in 20/21</li> <li>- The programme for 21/22</li> <li>- The benefits realisation plan</li> <li>- The new reporting model</li> </ul>	IC	30 mins	9A Transformation Programme review
10	<b>Corporate Risk Register Q4 2020/21</b>	ST	5 mins	10A Risk overview 10B Risk register 10C Issues log
11	<b>Feedback from Staff forum</b>	NC	5 mins	Verbal
12	<b>Out of session items / items for Board interest to note:</b>  The following items were circulated out of session for information: <ul style="list-style-type: none"> <li>- Confirmation of communication issued on HRA website regarding <a href="#">eligibility criteria for student research</a></li> </ul>	TS	0 mins	Verbal

No.	Agenda item	Presenter	Time	Papers
13	<b>Any other business</b> <i>(Any AOB items should be notified to the Head of Corporate Governance &amp; Risk no later than 24 hours prior to the Board meeting barring exceptional circumstances)</i>	TS	5 mins	Verbal
14	<b>Questions from members of the public</b> <i>(Any questions regarding matters not covered on the agenda should be notified to the Head of Corporate Governance &amp; Risk 24 hours prior to the meeting)</i>	TS		N/A

**Date of next meeting:**

21 July 2021, via videoconference

**Resolution to exclude members of the public**

*Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business*