# HRA Board Meeting Agenda (Part 1 – Public Session)

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| Date: | 18 November 2020 |
| Time: | 12:15pm – 2.15pm |
| Venue: | Via Zoom |

| No. | Agenda item | Presenter | Time | Papers |
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|  | Welcome, housekeeping and apologies | TS | 0 mins | N/A |
|  | Conflict of interests | TS | 0 mins | N/A |
|  | Review of minutes from previous meeting | TS | 5 mins | 3A Minutes |
|  | Matters arising | TS | 5 mins | Verbal |
|  | Update from Chair | TS | 5 mins | Verbal |
|  | **Update from Chief Executive** | TA | 5 mins | 6A Chief Executive update |
|  | **Report on the COVID-19 Public involvement matching service** | JE / LS | 10 mins | 7A UK COVID-19 public involvement matching service |
|  | Performance report – 2020/21  Including:   * September 2020 Finance report | KW | 15 mins | 8A Performance report  8B September 2020 finance report |
|  | Transformation programme update  Including:   * Research Review Programme | IC | 15 mins | 9A Transformation programme update  9B Annex A – Portfolio plan  9C Annex B – Benefits realisation plan  9D Research Review programme update |
|  | Stakeholder engagement | NY / WN | 15 mins | 10A Cover sheet  10B Annex A - Strategy  10C Annex B – Plan  10D Annex C – Internal Audit  10E Annex D – Meeting list |
|  | **Workforce Disability Equality Standard (WDES)** | KG | 10 mins | 11A WDES Annual report  11B WDES qualitative survey form |
|  | UK transition preparedness update | JT | 10 mins | Verbal |
|  | Corporate risk register (Quarter 2 2020/21) | ST | 5 mins | 13A Risk overview  13B Risk register  13C Issues log |
|  | Risk policy and procedure | ST | 5 mins | 14A Risk policy  14B Risk procedure |
|  | **Summary of Audit & Risk Committee meeting** | GC | 5 mins | 15A ARC 03/11/20 |
|  | **Commercial approvals** | KW | 5 mins | 16A Delegated approval |
|  | **Out of session items / items for Board interest to note:**   * Publication of [HRA Annual Report & Accounts 2019/20](https://www.hra.nhs.uk/about-us/what-we-do/annual-report/annual-report-and-accounts-201920/) | TS | 0 mins | Verbal |
|  | **Feedback from Staff forum** | JA | 5 mins | Verbal |
|  | Any other business  *(Any AOB items should be notified to the Head of Corporate Governance & Risk no later than 24 hours prior to the Board meeting barring exceptional circumstances)*   * Unison representative attendance at Board | TS | 5 mins | Verbal |
|  | Questions from members of the public  *(Any questions regarding matters not covered on the agenda should be notified to the Head of Corporate Governance & Risk 24 hours prior to the meeting)* | TS |  | N/A |
|  | Date of next meeting:  20 January 2021, location TBC |  |  |  |

**Resolution to exclude members of the public**

*Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business*