# HRA Board Meeting Agenda (Part 1 – Public Session)

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| Date: | 18 November 2020 |
| Time: | 12:15pm – 2.15pm |
| Venue: | Via Zoom |

| No. | Agenda item | Presenter | Time | Papers |
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|  | Welcome, housekeeping and apologies | TS | 0 mins | N/A |
|  | Conflict of interests | TS | 0 mins | N/A |
|  | Review of minutes from previous meeting | TS | 5 mins | 3A Minutes  |
|  | Matters arising | TS | 5 mins | Verbal |
|  | Update from Chair | TS | 5 mins | Verbal |
|  | **Update from Chief Executive** | TA | 5 mins | 6A Chief Executive update |
|  | **Report on the COVID-19 Public involvement matching service** | JE / LS | 10 mins | 7A UK COVID-19 public involvement matching service |
|  | Performance report – 2020/21Including:* September 2020 Finance report
 | KW | 15 mins | 8A Performance report 8B September 2020 finance report  |
|  | Transformation programme updateIncluding:* Research Review Programme
 | IC | 15 mins | 9A Transformation programme update9B Annex A – Portfolio plan9C Annex B – Benefits realisation plan9D Research Review programme update |
|  | Stakeholder engagement | NY / WN | 15 mins | 10A Cover sheet10B Annex A - Strategy10C Annex B – Plan10D Annex C – Internal Audit10E Annex D – Meeting list |
|  | **Workforce Disability Equality Standard (WDES)** | KG | 10 mins | 11A WDES Annual report11B WDES qualitative survey form |
|  | UK transition preparedness update | JT | 10 mins | Verbal |
|  | Corporate risk register (Quarter 2 2020/21) | ST | 5 mins | 13A Risk overview13B Risk register13C Issues log |
|  | Risk policy and procedure | ST | 5 mins | 14A Risk policy14B Risk procedure |
|  | **Summary of Audit & Risk Committee meeting**  | GC | 5 mins | 15A ARC 03/11/20  |
|  | **Commercial approvals** | KW | 5 mins | 16A Delegated approval |
|  | **Out of session items / items for Board interest to note:*** Publication of [HRA Annual Report & Accounts 2019/20](https://www.hra.nhs.uk/about-us/what-we-do/annual-report/annual-report-and-accounts-201920/)
 | TS | 0 mins | Verbal |
|  | **Feedback from Staff forum** | JA | 5 mins | Verbal |
|  | Any other business *(Any AOB items should be notified to the Head of Corporate Governance & Risk no later than 24 hours prior to the Board meeting barring exceptional circumstances)** Unison representative attendance at Board
 | TS | 5 mins | Verbal |
|  | Questions from members of the public *(Any questions regarding matters not covered on the agenda should be notified to the Head of Corporate Governance & Risk 24 hours prior to the meeting)* | TS |  | N/A |
|  | Date of next meeting:20 January 2021, location TBC |  |  |  |

**Resolution to exclude members of the public**

*Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business*