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| **Agenda item:** | **5** |
| **Attachment:** | **A** |

**TRANSFORMATION BOARD COVER SHEET**

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| **Date of Meeting:** | 27 February 2019 | | |
| **Title of Paper:** | SIP Programme Plan | | |
| **Purpose of Paper:** | To provide an overview on the SIP programme and progress towards key decisions and milestones. | | |
| **Lead reviewer:** | Katherine Guerin | | |
| **Details:** | * The programme plan is updated each month following discussions with workstream lead. * The Green, Amber, Red colours are used to indicate progress against to the timeline. Blue items are complete. * The Programme Board are asked to note progress being made with much of the plan now in blue as completed activity. Your attention is drawn to the following for discussion:   + Line 8 – AMBER Amendments tool development timeline extended   + Line 10 – RED e-submission of amendments. As previously reported it cannot be achieved in current timeline & unable to re-plan, dependency on developments in new IRAS   + Line 27 – AMBER – Estates Strategy – timeline extended | | |
| **Suitable for wider circulation?** | Yes – programme plan will be updated following the Board discussion and published to the intranet. | | |
| **Time required for item:** | 15 mins | | |
| **Recommendation / Proposed Actions:** | **To Approve** | | **Yes** |
| **To Note** | | **Yes** |
| **For Discussion** | | **Yes** |
| **Comments** |  | |
| **Name:** | Katherine Guerin | | |
| **Job Title:** | SIP Programme Manager | | |
| **Date:** | 19/2/19 | | |