|  |  |
| --- | --- |
| **Agenda item:** | **5** |
| **Attachment:** | **A** |

**TRANSFORMATION BOARD COVER SHEET**

|  |  |
| --- | --- |
| **Date of Meeting:** | 27 February 2019 |
| **Title of Paper:** | SIP Programme Plan |
| **Purpose of Paper:** | To provide an overview on the SIP programme and progress towards key decisions and milestones. |
| **Lead reviewer:** | Katherine Guerin |
| **Details:** | * The programme plan is updated each month following discussions with workstream lead.
* The Green, Amber, Red colours are used to indicate progress against to the timeline. Blue items are complete.
* The Programme Board are asked to note progress being made with much of the plan now in blue as completed activity. Your attention is drawn to the following for discussion:
	+ Line 8 – AMBER Amendments tool development timeline extended
	+ Line 10 – RED e-submission of amendments. As previously reported it cannot be achieved in current timeline & unable to re-plan, dependency on developments in new IRAS
	+ Line 27 – AMBER – Estates Strategy – timeline extended
 |
| **Suitable for wider circulation?**  | Yes – programme plan will be updated following the Board discussion and published to the intranet. |
| **Time required for item:**  | 15 mins |
| **Recommendation / Proposed Actions:** | **To Approve** | **Yes** |
| **To Note** | **Yes** |
| **For Discussion** | **Yes** |
| **Comments** |  |
| **Name:** | Katherine Guerin |
| **Job Title:**  | SIP Programme Manager |
| **Date:** | 19/2/19 |