**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**AGENDA**

**PART 1 – PUBLIC SESSION**

|  |  |
| --- | --- |
| **Date:** | **Wednesday 16 May 2018** |
| **Time:** | **1.00pm – 2.30pm** |
| **Venue:** | **HRA1, Skipton House, London, SE1 6LH** |

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| --- | --- | --- | --- | --- |
| **Item** | **Item details** | **Time**  **(mins)** | **Attachment** | **Page no** |
|  | **Apologies**  Janet Wisely | 10 | Verbal | - |
|  | **Conflicts of interest** | Verbal | - |
|  | **Minutes of the last meeting**   * 21 March 2018 | **A** |  |
|  | **Matters arising**  *Including:*   * July Board seminar on Board effectiveness update | Verbal | - |
|  | **Update from Chair** | 5 | Verbal | - |
|  | **Chief Executive update** | 10 | To be tabled | - |
|  | **HRA Directorate update** | 5 | To be tabled | - |
|  | **HRA Business Plan 2018/19** | 5 | **B** |  |
|  | **Timelines to first patient recruited performance update** | 15 | (Presentation) | - |
|  | **Service Improvement Programme update** | 10 | **C** |  |
|  | **Performance Report Quarter 4 2017/18**  *Including:*   * Finance report | 15 | **D**  **E** |  |
|  | **Corporate Risk Register Quarter 4 2017/18** | 10 | **F** |  |
| *Items for information* | | | | |
|  | **Summary of 02.05.2018 Audit & Risk Committee meeting** | 5 | **G** |  |
|  | **Out of session business conducted / External areas of interest since previous meeting**   * R & D Forum held on 14 & 15 May 2018 * Update on research systems procurement timeline and shortlisting circulated for information * HRA Approval directorate proposed changes FAQ and presentation circulated to Board for information * Pre-election period ‘purdah’ guidance on conduct circulation for information * Statement from the House of Lords debate (18 April 2018) on the European Union Withdrawal Bill in relation to the EU Clinical Trials Regulation circulated for information * Medicines & Healthcare products Regulatory Agency 5 year Corporate Plan published <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/702075/Corporate_Plan.pdf> | 0 | Verbal | - |
|  | **Any other business**  *(Any AOB items should be notified to the Head of Corporate Governance no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | 5 | Verbal | - |
|  | **Questions from the public** | 5 | Verbal | - |
|  | **Date of next meeting**  24 July 2018 |  |  |  |
|  | **Resolution to exclude members of the public**  *Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* | | | |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.