**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**AGENDA**

**PART 1 – PUBLIC SESSION**

|  |  |
| --- | --- |
| **Date:** | **Wednesday 17 January 2018** |
| **Time:** | **12.30pm – 2.00pm** |
| **Venue:** | **HRA 1, Skipton House, 80 London Road, London, SE1 6LH** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Item details** | **Time****(mins)** | **Attachment** | **Page no** |
|  | **Apologies**Janet Wisely | 10 | Verbal | - |
|  | **Conflicts of interest** | Verbal | - |
|  | **Minutes of the last meeting*** 22 November 2017
 | **A** |  |
|  | **Matters arising***Including:** *HRA Code of Conduct reviewed by Leadership Team with no changes made*
 | Verbal | - |
|  | **Update from Chair** | 5 | Verbal | - |
|  | **Chief Executive update** | 5 | To be tabled | - |
|  | **HRA Directorate update** | 5 | To be tabled | - |
|  | **HRA Staff Survey 2017** | 15 | **B** |  |
|  | **Service Improvement Programme – Update on proportionality project** | 30 | Presentation | - |
|  | **Finance report as at end of November 2017** | 10 | **C** |  |
| *Items for information* |
|  | **Out of session business conducted** * NIHR Digital strategy circulated for information
* ‘Twelve actions to support and apply research in the NHS’ by NHS England and NIHR circulated for information
* Strategic aims section of website circulated for approval
 | 0 | Verbal | - |
|  | **External areas of interest since previous meeting*** [‘A framework for mental health research’](https://www.gov.uk/government/publications/a-framework-for-mental-health-research) published.
 | 0 | Verbal |  |
|  | **Any other business***(Any AOB items should be notified to the Head of Corporate Governance no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | 5 | Verbal | - |
|  | **Questions from the public** |  | Verbal | - |
|  | **Date of next meeting**Wednesday 21 March, Newcastle (venue TBC) |  |  |  |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.