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| **Agenda item:** | **13** |
| **Attachment:** | **H** |

**HRA BOARD COVER SHEET**

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| **Date of Meeting:** | 22 November 2017 |

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| **Title of Paper:** | Annual report Summary for RECs in England April 2016 – March2017 |
| **Purpose of Paper:** | To provide a management summary for the Heath Research Authority of the annual reports for the Research Ethics Committees (RECs) in England. This summary will enable the Board to discharge its function to monitor the performance of the RECs against the requirements of the Governance Arrangements for Research Ethics Committees (GAfREC – harmonised edition September 2011) which requires submission of the reports to the Board. |
| **Reason for Submission:** | To provide a recommendation to the Board to receive and adopt the annual reports for the RECs in England and to publish them on its website. |
| **Details:** | The summary report is attached.  RECs have continued to meet statutory timelines for the review of new applications and substantial amendments; this is excellent across the service. A significant number of RECs are meeting 100% of all statutory timelines.  Compliance with KPIs decreased slightly overall but again a number of RECs met 100% of the stretched targets.  Individual REC reports and Summery Reports for each Centre have been prepared and are available to the Board. |
| **Suitable for wider circulation?** | Yes, if approved by the Board for subsequent distribution and publication of the individual REC reports. |
| **Time required for item:** | *[Consider how long is required on the agenda ]* |

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| **Recommendation / Proposed Actions:** | **To approve** | | **x** |
| **For information / to note** | | **x** |
| **For discussion** | |  |
| **Comments** |  | |

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| **Name:** | Ann Tunley |
| **Job Title:** | Head of Research Ethics Service (England) |
| **Date:** | October 2017 |