**HEALTH RESEARCH AUTHORITY**

**BOARD MEETING**

**AGENDA**

**PART 1 – PUBLIC SESSION**

|  |  |
| --- | --- |
| **Date:** | **Wednesday 13 September 2017** |
| **Time:** | **1.00pm – 3.00pm** |
| **Venue:** | **Bristol HRA Centre, Level 3 Block B, Whitefriars, Lewins Mead, Bristol** |

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| --- | --- | --- | --- | --- |
| **Item** | **Item details** | **Time****(mins)** | **Attachment** | **Page no** |
|  | **Apologies** | 10 | Verbal | - |
|  | **Conflicts of interest** | Verbal | - |
|  | **Minutes of the last meeting*** 19 July 2017
 | **A** |  |
|  | **Matters arising** | Verbal | - |
|  | **Update from Chair** | 5 | Verbal | - |
|  | **Chief Executive update** | 10 | To be tabled | - |
|  | **HRA Directorate update** | 5 | To be tabled | - |
|  | **Service Improvement Programme update**  | 20 | **B** |  |
|  | **Performance Report (Quarter 1 2017/18)** | 20 | **C** |  |
|  | **Corporate Risk Register (Quarter 1 2017/18)** | 10 | **D** |  |
|  | **Review of HRA delegated authorities and standing financial instructions** | 10 | **E** |  |
|  | **UK Policy Framework for Health and Social Care** | 10 | **F** |  |
|  | **Governance Arrangements for Research Ethics Committees** | 10 | **G** |  |
| *Items for information* |
|  | **Audit and Risk Committee meeting summary (2017.08.02)** | 5 | **H** |  |
|  | **Out of session business conducted*** *Implementing data security standards* *letter from Gerry Murphy, Non-Executive Director, Chair, Audit & Risk Committee, Department of Health and Sir Ian Andrews, Non-Executive Director, NHS Digital.*
 | Verbal | - |
|  | **Any other business***(Any AOB items should be notified to the Head of Corporate Governance no later than 24 hours prior to the Board meeting barring exceptional circumstances)* | Verbal | - |
|  | **Questions from the public** | Verbal | - |
|  | **Date of next meeting**Wednesday 18 October 2017, London HRA centre |  |  |  |
|  | **Resolution to exclude members of the public***Members of the board are invited to resolve that representatives of the press and members of the public be excluded from the remainder of the meeting as any publicity would be prejudicial to the public interest by reason of the confidential nature of the business* |

**Part 2 – Confidential session**

The remainder of the HRA Board meeting will be deliberated in private due to the confidential nature of the business to be transacted. Papers and minutes will not be published for this part of the meeting.