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| **Agenda item:** | **16** |
| **Attachment:** | **K** |

**HRA BOARD COVER SHEET**

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| **Date of Meeting:** | 19 July 2017 |

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| **Title of Paper:** | Audit and Risk Committee meeting summary – 06 June 2017 |
| **Purpose of Paper:** | A summary of the key items discussed at the last Audit and Risk Committee meeting for Board to note. |
| **Reason for Submission:** | For information |
| **Details:** | Sign off of previous meeting minutes by the Audit and Risk Committee is required prior to circulation to Board. This can delay reporting to Board by four to five months therefore to ensure timelier reporting a meeting summary will be provided as opposed to the meeting minutes.  The report will detail key business areas conducted at the last Audit and Risk Committee meeting alongside any areas requiring Board attention and upcoming items of business.  At the most recent meeting the main focus of the Audit and Risk Committee was the review and subsequent approval of the 2016/17 HRA Annual Report and Accounts. |
| **Time required for item:** | 0-5 minutes |

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| **Recommendation / Proposed Actions:** | **To Approve** | |  |
| **To Note** | | **x** |
| **For Discussion** | |  |
| **Comments** |  | |

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| **Name:** | Stephen Tebbutt |
| **Job Title:** | Head of Corporate Governance |
| **Date:** | 12/07/2017 |